

### **Checklist of Items Required for General Applications**

1. Company's Memorandum of Association
2. Feasibility Study
3. Application Form
4. Copied Passport or ID Card
5. Criminal Record (Letter of Good Behavior)
6. Photograph of shareholders (4\*6)
7. Documents showing locations (property, leasing contract, Confessional contract, plan and indicative map)
8. Certificate providing money deposit of at least 25% of the registered capital issued by domestic bank
9. If shareholder is the legal person, following documents are to be accompanied:
  - a. Certificate confirming Commercial Registration of such a Legal Person
  - b. Letter of Appointment assigning the person as the Legal Representative
  - c. Copied ID Card/Passport of the Representative of the Legal person
  - d. Photograph of the Representative of the Legal Person (4 x 6)
10. Maps of buildings and equipments

**Application for Investment in Cambodia**

**I- Structure of the Company:**

**a. General Information**

- Name of the Company:.....
- Address: - Location of the Company's Office:.....Tel:.....  
Fax:.....Email:.....
- Name of Parent Company:.....Address:.....  
.....Tel:.....Fax:.....  
Website:.....Email:.....
- Type of the Company (please tick  in the box )
  - Corporation 1                       Partnership
  - Foreign Commercial Company

*Note:* Corporation would include: Company with Limited Liability, Public Company with Limited Liability, and Single Limited Company

- Registered Capital:.....of which, foreign.....%, domestic.....%
- Specifications of certification of money deposited at bank 25%.....

**b. Composition of the Company Shareholder**

Family Name & First Name	Nationality	ID Card or Passport No. & Date	Address	Percentage of Share
1.....				
2.....				
3.....				
4.....				

**Composition of Members of Board of Directors (including third party)**

Family Name & First Name	Nationality	ID Card or Passport No. & Date	Address	Percentage of Share
1.....				
2.....				
3.....				
4.....				

Note of the Translator: The Khmer original version uses a strange terminology “kromhoun Moulton”. If Corporation is the meant to be the equivalent word, it should be “Sachivakam”

**II. Investment Application:**

a. *General Information*

- Investment Activities;.....

- Investment sector: (please tick  $\surd$  in the box )

Agro-industry  Civil engineering  Energy  Finance  Industry  Mines

Tourism  Transportation  Telecommunication  Industrial zone  Other

- Applicant:

Name.....Address.....

Position in the Company.....Tel:.....Fax:.....

Authorizing Letter (If no position within the Company): No:.....dated.....

- Total Capital Investment:.....Of which, capital on:

Land (area in m2):.....Price.....USD

Construction/site preparation.....m3 Price:.....USD Existing

construction  New Building

Means of Production (Equipment, engines for production, other materials) worth of:.....USD (accompanied by attached list as described in the Annex)

Office is worth of (USD):.....

Offices are worth of (USD):.....

- Source of Capital Investment: Own capital:.....Long-term bank loan:.....

Short-term bank loan:.....

- Location of Investment: Land lot

No:.....Street.....village.....Commune/Sangkat.....District.....Province/Town:..

.....Area:.....m2

- Plan to implement the project:

- Start to construct:.....Expected completion date.....

- Time to equip with equipments.....Start production.....

- Product Information:

Types of Products	Unit	Annual Production Capacity				Market	
		First year		Full Production		Domestic in%	Export in %
		Quantity	Value	Quantity	Value		

- Market:.....

- Needs for Labor

Type of Labor	Starting Period		Full Capacity	
	Local	Foreign	Local	Foreign
- Management				
- Engineer				
- Technician				
- Advisor				
- Administrative personnel				
- Skilled personnel				
- Non-skilled personnel				
- Total				

- Annual inputs (raw materials) needed: *to fill in the form attached in the Annex*

- Energy and Water Consumption:

- Annual coal or firewood:.....m3/year, Gas:.....tons/year
- Oil:.....tons/liters/year
- Electricity (Assembly power):.....MW, Annual need.....KWH
- Water Consumption:.....m3/year

***b. Selection:***  Exemption on Income tax     Special Depreciation

To only obtain assurance on investment (not asking for incentives)

*(Among the three options, investor is only allowed to choose one)*

c. Information on Environment:

- Mode of transport of raw materials and finished products into and out of the investment area:

.....  
.....  
.....  
.....

Estimate of volume:

Liquid waste:.....m3/month Hard waste:.....m3 or tons/months  
Emitted gas:...../day

- Table of estimation of concentration in:

*the process of sewage discharge*

- pH:..... – Ammonia (NH3).....
- Nitrate Nitrogen..... – Heavy Metal.....
- Phenol (C6H5OH)..... – Oil and Grease.....
- Turbidity..... – Conductivity.....
- Total number of hard substances dissolved in water.....
- Total hard substances silted in water.....

*Evaporization of gas molecules in air*

- Carbon Monoxide..... – Nitrogen Dioxide.....
- Sulfur Oxide..... – Ozone.....
- Lead.....
- Place used as disposal area for hard and liquid wasted, and to gas

emission

.....  
.....  
.....  
.....

- Sources of increasing noise and vibration

.....  
.....

- .....
- .....
- Residing Conditions of employees, workers
  - Supply of clean water:.....
  - Health, safety:.....
  - Sanitation:.....
  - Management of hard waste:.....

d. Information on Taxes

To fill in the Form attached in the Annex.

**III. Assurance: Being the Project Owner, I would like to assure that**

- The project is not included in the banned list mentioned in the Annex of the Sub-decree on the Implementation of the Amendment of the Law on Investment
- The above information is correct and not intended to falsify.

Made in .....Date.....Month.....Year.....

Signature

**Annex 1**

List of Production Equipments/materials Needed  
For Investment Project.....

No.	List of Item	Unit	Quantity	Unit Price (USD)	Total Value (USD)	Source	
						Local	Import
	1	2	3	4	5	6	7
	Total						

Annex 2  
List of Production Inputs Needed

For Investment Project.....

No.	List of Item	Unit	Unit Price (USD)	Annual Needed				Other	
				Local		Import			
				Quantity	Total Value (USD)	Quantity	Total Value (USD)		
	1	2	3	4	5	6	7	8	9